

# Banchory Stonehaven Athletics Club

## Trustees Annual Report

### October 2021-September 2022

Charity Number: SC050348



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## **Trustees Annual Report for the period ending 30 September 2022**

### **Charity contacts information**

Banchory Stonehaven Athletics Club

BSAC

Scottish Charity Number SC050348

16, Tillybrake Road,

Banchory AB31 5UN

Website [www.bsac.club](http://www.bsac.club)

### **Charity Trustees**

1. Hugh McGarvey - President
2. Jane Cloggie - Treasurer
3. Angela Elliott – Secretary
4. Annabelle Couthier – Membership Secretary
5. Dennis D’Arcy - Board member
6. Caroline Scott – Board member
7. Elaine Crawford – Board member
8. Iain Ballantyne – Board member
9. Karen Barker – Board member
10. Andrew Ferguson – Board member
11. Alan McLean – Board Member

### **Structure, Governance and Management**

#### **Type of governing documents**

The Club is a Scottish Charitable Incorporated Organisation (SCIO), and the purposes and administration arrangements are set out in the Constitution. The Club was previously an unincorporated association and changed legal form to a SCIO on 30<sup>th</sup> July 2020. The assets were transferred to the SCIO on 30<sup>th</sup> July 2020.

#### **Trustee recruitment and appointment**

All the Club’s Trustees are elected or re-elected by the members at our AGM. They are elected for the period of one year but are eligible for re-election. There must be a minimum of 5 and a maximum of 11 Trustees. Allie Darragh stepped down as Board member in September 2021 and was replaced on the Board by Karen Barker. Allie continued to volunteer for the Club as Welfare Officer for a further year.

## Trustees Annual Report for the period ending 30 September 2022 (Cont'd)

### Objectives and activities

The purpose of the Club is to provide facilities for, and promote participation in, the sport of Track and Field athletics, Cross Country running and related activities in and around the local community and the surrounding area. Banchory Stonehaven Athletics Club is split over two sites, Banchory Alexander Park and at Stonehaven Mackie Academy.

#### Club development in 2022

The Club has supported these objectives by continuing to provide opportunities for its members to train in a friendly and supported environment. With committed Coaches, 2022 has seen a return to a more normal year of competition post Covid. There is coaching taking place either in Banchory or Stonehaven, and for some performance athletes at Aberdeen Sports Village, on six days of the week. Sessions are mainly for athletes of all abilities, but others may be specific event-based sessions, or in the Winter, strength, and conditioning sessions for older athletes.

#### Achievements and performance

The Club has continued to promote the return to competition, encouraging athletes to put themselves forward for Club teams, and to compete in local open graded events, Regional and National championships, either as an individual or as part of a relay team.

In particular this year, the Club placed an emphasis on competition in the RAM League, as it is the League which covers all age groups from U11 to Senior. The results over the Summer 2022 Season showed a major improvement across all age groups, with all but one age group progressing to the Final, and once there, six teams gaining a top 3 podium position. With Team members aged from 9 to 50, this was a huge achievement, and was only accomplished by all those involved working together to attain the best result possible. Particular thanks must go to the Team Managers who devoted so much time to the organisation of the teams and travel.



Claire McGarvey Senior HJ Champion (photo: Bobby Gavin) and RAM Team at Aberdeen ASV



## Trustees Annual Report for the period ending 30 September 2022 (Cont'd)

In addition, the Under 12 athletes who competed in the national Superteams event at the start of January 2022 not only had a lot of fun but relished their opportunity to compete at the Emirates Arena in Glasgow. With the Boy's team winning a silver medal, they also gained an opportunity for a mixed team to compete in Glasgow again as part of a European Athletics DNA event in February. Having the experience of watching elite athletes from across Europe compete on the same day was an added bonus. They were able to meet Alisha Rees and Kathryn Christie, Club members who were both selected to represent Scotland at the main event.



With the Commonwealth Games being held in Birmingham in August, there was an opportunity for young athletes to be inspired by Club member Alisha Rees. Now aged 23, Alisha joined the Club at the age of 9, and trained and was coached at the Club until the age of 18. She was selected to represent Scotland at the Commonwealth Games in the 100m and as part of the Scottish record breaking 4 x 100m relay squad. Reaching the semi-final of the 100m in a time of 11.36, and final of the relay was a huge achievement, and showed our younger athletes what can be achieved through a lot of hard work and dedication!



Alisha joins a training session at Alexander Park

## Trustees Annual Report for the period ending 30 September 2022 (Cont'd)

In the Spring of 2021, the Board discussed ways in which a 5 Year Development Plan for the Club could be implemented. Incorporating Facilities development, Coaching and Board succession planning, and developing a wider more inclusive club. In 2022, progress has been made in all areas.

### Facilities development:

- Improvement of the Stonehaven sandpit and shot circle has been completed.
- New discus cages in Banchory & Stonehaven have been erected.
- Sandpit at Alexander Park Banchory has been improved, and new cover fitted.
- Improvements have been made to the seating area at Alexander Park.
- Track & Field maintenance has continued with regular drainage work at Alexander Park proving successful.
- Permanent toilet facilities at Alexander Park are being considered, but a temporary facility will be in place for the summer season 2023.
- Stonehaven all weather surface (dimension and use to be determined) is being considered.



### Coach Succession:

The Club aims to continue to increase the number of Coaches through highlighting coaching pathways to parents and encouraging them to consider become involved as a Coach. A number have undertaken Assistant Coach qualifications and current Coaches have added to their qualifications.

- We continue to encourage older athletes to think about progressing onto the coaching pathway.
- Links to other organisations to identify coaching talent are considered.

### Board Succession:

- Encourage parents and athletes to consider committee posts.
- Introduce sub committees to widen the pool of candidates for committee roles (ongoing)

### Club Sessions:

- Run, Jump & Throw sessions for young athletes aged 6 -9 years continue to be discussed and we are awaiting further formal guidance from Scottish Athletics. A pilot scheme for 2023 is planned at both Banchory and Stonehaven.
- Athletics sessions for children with additional support needs were undertaken in Stonehaven as part of a wider community project. These allowed the Club to showcase athletics to others who may have difficulty accessing the sport.
- Frame running sessions have been developed for athletes with additional support needs. These take place on Sundays at ASV or Alexander Park. It is hoped more athletes can become involved in these sessions.

## Trustees Annual Report for the period ending 30 September 2022 (Cont'd)

### Club Kit

The Club now has most Club Kit provided through a Club Kit Online Shop. Working in collaboration with Scottish Athletics, Joma and SoccerWorld a Club shop has been set up for the purchase of athletics kit which is branded in the club colours and logo. Blankets were added to the items available and have been very popular, especially for cold indoor Winter facilities at ASV...as well as the Summer! Payments are made direct to SoccerWorld and the club has set up an agreement with SoccerWorld for a commission to be paid to BSAC for all items purchased.

We now have a new supplier for the Club vest in a higher quality fabric and larger BSAC logo. The Club retain the stock of vests, independent of the Online shop.

### Other Information

The Club has a Code of Conduct which all athletes/parents/guardians/Coaches must sign up to.

The Club has a Welfare officer who has responsibility for ensuring all Coaches and Officials are CRB/PVG checked.

The Club communicates with athletes/Officials/Coaches and volunteers through email. The Club uses an online system LoveAdmin for managing its membership database and uses the system to aid athlete communication.

The Club has a website [www.bsac.club](http://www.bsac.club) and a members only Facebook group, which is updated with Club news, events and pictures.

## **Membership Statistics (as of 31<sup>st</sup> August 2022)**

<b>Membership Numbers</b>	<b>2022</b>
All members (Junior and Senior)	114
2 <sup>nd</sup> claim members	6
Total	120
<b>Coaches and Officials</b>	
Level 3 (Event Group)	3
Level 2 (Athletics Coach)	4
Level 1 (Coaching Assistant)	5
Officials - Qualified	4
Assistant Officials	2

## **Club Achievements 2022**

31 Medals won at National Championships/National Schools Championships

10 Club records broken in all aspects of track & field

64 Female Club Standards

53 Male Club Standards

Scotland Representation at Commonwealth Games (Alisha Rees)

## Trustees Annual Report for the period ending 30 September 2022 (Cont'd)

### Club Records 2022

Alisha Rees	SW	60m (i)	7.31
Alisha Rees	SW	100m	11.29
Alisha Rees	SW	200m	22.98
Claire McGarvey	SW	High Jump(i)	1.78
Claire McGarvey	SW	High Jump (out)	1.75
Daniel Rees	SM	400mH	53.60
Cameron Scott	U17	1500s/c	4.57.27
Felix Crawford	U15B	300m	41.4
Luc Macleod	U15B	300m	40.2
Luc Macleod	U15B	Pentathlon	2671pts

### Club Awards 2022

Throws Trophy	Harry Cook
Jumps Trophy	Ellen Macleod
Sprints Trophy	Luc Macleod
Endurance Trophy	Cameron Scott
Multi Events trophy	Luc Macleod
Sun Alliance Cup	Alisha Rees
Royal Bank cup	Luc Macleod
Gordon Lowe Memorial Cup	Cameron Scott
Ballantyne Cup (male)	Alex McIntosh and Ethan Nicholson
Ballantyne Cup (female)	Isla Penman
Coaches Glass	Ally Steel
Best Team medal (T and F)	Under 12 Boys
Veterans Cup	Chris Ferguson

### Club Champions 2022

U11 Girls	Alice Matthews
U13 Girls	Ula Crawford
U15 Girls	Elizabeth Cook
U17W/ Senior Women	Ellen Macleod
U11 Boys	Oli Stewart
U13 Boys	Harry Cook
U15 Boys	Luc Macleod
U17M/Senior Men	Cameron Scott



Trustees Annual Report for the period ending 30 September 2022 (Cont'd)

Reserve Policy

The charity's policy is to hold reserves that equal to approximately 6 months of expenditure to cover any unpredictable circumstances.

Declaration

Signed on behalf of the charity Trustees.

A handwritten signature in dark ink, appearing to read 'Hugh McGarvey', with a long horizontal flourish extending to the right.

Hugh McGarvey

President

Date: 22<sup>nd</sup> March 2023

SC050348

## BANCHORY STONEHAVEN ATHLETICS CLUB FINANCIAL REPORT

### Receipts and Payments Accounts

For the year Ended 30th September 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>RECEIPTS:</b>					
Donations	1	955	-	955	44,823
Charitable Activities	2	12,770	-	12,770	9,390
Gross Trading Receipts	3	1,169	-	1,169	789
<b>TOTAL INCOME</b>		<u>14,894</u>	-	<u>14,894</u>	<u>55,002</u>
<b>PAYMENTS:</b>					
Gross Trading Payments	4	810	-	810	-
Payments relating directly to charitable activities	5	9,129	-	9,129	6,630
<b>PAYMENTS RELATING TO ASSETS</b>					
Purchase of Athletic Equipment	6	14,954	-	14,954	3,540
<b>TOTAL PAYMENTS:</b>		<u>24,893</u>	-	<u>24,893</u>	<u>10,170</u>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds at start of period:		44,832	-	44,832	-
Surplus/ (deficit) for the year		-9,999	-	-9,999	44,832
<b>Total Funds at End of Period</b>		<u>34,833</u>	-	<u>34,833</u>	<u>44,832</u>

## FINANCIAL REPORT – Cont'd

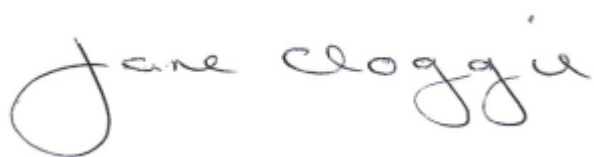
### STATEMENT OF BALANCES

As of 30 September 2022

	<b>Unrestricted Funds £</b>
<b>Cash Funds:</b>	
Cash and bank balances at start of period	44,832
Surplus/Deficit on receipts and payment account	-9,999
<b>Cash and bank balances at end of period</b>	<b><u>34,833</u></b>

	<b>Unrestricted Funds Cost £</b>	<b>Current Value £</b>
<b>Other Assets:</b>		
Balance at start of period	3,540	3,540
Athletics equipment purchased in period	14,954	14,954
<b>Balance at end of period</b>	<b><u>18,494</u></b>	<b><u>18,494</u></b>

Signed on behalf of all trustees by:



Name: Jane Cloggie  
Treasurer  
Date: 12th March 2023

## FINANCIAL REPORT – Cont'd

### NOTES TO THE FINANCIAL STATEMENT

For the period ending 30th September 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>1. Donations</b>				
Donation of funds on club transfer to SCIO	-	-	-	44,723
Aberdeenshire Club Covid Assist	-	-	-	100
Scott Birse - Source to Sea	500	-	500	-
Stonehaven & District SDCC Grant	450	-	450	-
Donohoe Family	5	-	5	-
<b><u>Total Incomes from Donations</u></b>	<b><u>955</u></b>	<b><u>-</u></b>	<b><u>955</u></b>	<b><u>44,823</u></b>
<b>2. Income from Charitable Activities</b>				
Annual Membership	5,825	-	5,825	4,680
Coaching Fees	6,945	-	6,945	4,710
<b><u>Total Charitable Income</u></b>	<b><u>12,770</u></b>	<b><u>-</u></b>	<b><u>12,770</u></b>	<b><u>9,390</u></b>
<b>3. Gross Trading Receipts</b>				
Sale of Kit	380	-	380	789
Bus Fares	500	-	500	-
Raffle	121	-	121	-
Refund on Facility Let	168	-	168	-
<b><u>Total Gross Trading Income</u></b>	<b><u>1,169</u></b>	<b><u>-</u></b>	<b><u>1,169</u></b>	<b><u>789</u></b>
<b><u>Total Income on Charitable Activities</u></b>	<b><u>14,894</u></b>	<b><u>-</u></b>	<b><u>14,894</u></b>	<b><u>55,002</u></b>



**NOTES TO FINANCIAL STATEMENT - Cont'd**

**4. Gross Trading Payments**

Purchase of Club Vests	810		810	-
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<b><u>Total Gross Trading Payments</u></b>	<b><u>810</u></b>		<b><u>810</u></b>	-
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**5. Payments on Charitable Activities**

SAL Club Affiliation Levies	816	-	816	1,727
Insurance Premium	1,508	-	1,508	1,885
Equipment	-	-	-	70
Refund of Membership	65		65	-
LoveAdmin/Go-Cardless Fees	532	-	532	386
Transport	1,930	-	1,930	-
Facility Lets	1,543	-	1,543	576
Presentation Awards	477	-	477	315
Competition Fees	154	-	154	191
League + Sports Council Subs	646	-	646	25
Coaching and Officials Courses	450	-	450	375
BSAC Facility Maintenance/Groundworks	840	-	840	907
Media/Zoom	91	-	91	137
Stationary/Misc	77	-	76	36

<b><u>Total Payments on Charitable Activities</u></b>	<b><u>9,129</u></b>	-	<b><u>9,129</u></b>	<b><u>6,630</u></b>
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**6. Payment Relating to Assets**

New cups for Annual Awards	390
Discus Cage, Shot Circle, Sandpit - Stonehaven	8,693
Groundworks for Discus Cage & Sandpit at Banchory	5,274
Sandpit cover for Banchory	420
Equipment for Disability athletics	177

<b><u>Total Payments Relating to Assets</u></b>	<b><u>14,954</u></b>
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7. Trustee Payments - No remuneration or expenses were paid to any Trustee during the period.

**Independent Examiner's Report to the Trustees and Members of Banchory Stonehaven Athletics Club, SC050348 for the period ended 30 September 2022**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities

Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Gillian Macleod

Relevant Professional Qualification: CIMA

Address: Cuil Sunndach, Burnett Park East, Banchory

Date: 12/3/23



